
a Division of The Frances Clark Center for Keyboard Pedagogy
A Non-Profit Institution Since 1960
Founded by Frances Clark and Louise Goss

POLICIES AND FEES: 2026-2027

TUITION PAYMENT AGREEMENT

I understand that I am financially responsible for tuition costs and fees while attending The New School for Music Study. I shall be liable for any and all costs of collection, including an additional 33.33% fee if my account is forwarded to a collection agency for collection. I further understand that there shall be an additional 1.5% interest charged monthly on any balance past 30 days outstanding. In addition, I further understand that I will also be responsible for paying any reasonable attorney's fees, plus court costs.

The credit card convenience fee will be charged to students. There will be a \$25 fee for returned bank checks to cover the fee charged to us by the bank. **Families are encouraged to set up ACH payments through My Music Staff.** Tuition MUST be paid in full for student participation in the Spring Recitals.

MISSED LESSONS/MAKE-UP LESSONS

There are no refunds or credits for lessons not taken during the term. However, we will guarantee a make-up for **one missed private lesson per year**. A **24-hour notice is required** for any cause except illness. If it is necessary for a teacher to cancel a lesson, or if the school closes because of inclement weather, a make-up lesson will be scheduled.

Make-up lessons cannot be rescheduled. Group lessons missed by students cannot be made up under any circumstances. Some faculty may offer an online lesson should a private lesson be missed due to inclement weather, and teachers may provide a swap list to families. Families are encouraged to take advantage of these options. Please do not come in if you are sick; if a student has missed school, they should not come to piano that day.

WITHDRAWAL & PROGRAM CHANGES

Registration is for the entire 10-month school year, September through June. If a student must withdraw before the end of the school year, a four-week notice is required, and tuition will be assessed through the notice period. All withdrawals must be submitted in writing to the school's administration. Program changes are considered on a case-by-case basis by the school's administration, and any resultant changes in tuition will be prorated across the remaining tuition payments. **No withdrawals or program changes will be accepted after April 1.**

REGISTRATION

For continuing registration, preference is given to returning students. New students may enroll after completing a placement interview and paying a one-time \$50 registration fee. All remaining tuition from the previous term must be paid in full before registration for the next term can be accepted.

PAYMENTS

The total tuition is divided into four or eight equal payments. Each payment does not cover the tuition for the payment period; rather, it is 1/4 or 1/8 of the total tuition for the school year. There is a 15-day grace period after each scheduled due date. Payments received after the grace period will be automatically assessed a \$25.00 late fee. All tuition and fees are guaranteed for the 2026-2027 academic year. The New School for Music Study reassesses its tuition and fee structure for each new academic year.

4-payment Plan Dates:

September 8-14 (first week of school)

November 1

January 1

April 1

8-payment Plan Dates:

September 8-14 (first week of school)

1st of every month through April

MUSIC & MATERIALS FEE

There is a yearly fee of **\$175** to cover all music and materials for each student. Your teacher will provide all books needed for the entire school year; these books are yours to keep. In addition, this fee is used to cover the cost of paper, music and materials used in lessons and repertoire classes, and replacement costs of on-loan music. This fee is assessed at registration and is your deposit for fall enrollment. This deposit is non-refundable after August 15, 2026.

ATTENDANCE

Group Class and Private Lesson attendance must be maintained in order for the student to participate in any New School recitals. Nothing hinders progress more than a missed lesson and the need to spend another week on an assignment already prepared. While missed lessons cannot always be avoided, we ask that you consider the weekly music lesson as high a priority as consistent school attendance. Also, class attendance is an important aspect of the student's musical development. In group class, students gain important musical and performance skills that enhance what they learn in their private lessons.

PRACTICE EXPECTATIONS

The success of all educational pursuits is in large part determined by consistency. This is especially true for music students. For them, the consistency required for adequate progress must be the result of a collaborative effort between parents and teachers. It is the teacher's job to fill the lesson with activities that set students up for success. Students and families should create an environment that supports daily reinforcement of what's covered during lessons. When teachers say "daily practice," they know that there are days when it is not possible to work in a practice session. However, please keep these guidelines in mind:

1. No week goes by without a minimum of **five days of practice**.
2. Even under extreme circumstances, never allow two days in a row of missed practice. Missing two days of practice is like taking one step forward and two steps backward.

The best results come from cumulative, daily practice; what we do in the lesson can never make up for lack of practice.

ONLINE ACCOUNT AT [My Music Staff](#)

My Music Staff is a browser-based software enables you to:

- View your or your child's calendar for group classes and lessons
- View invoices and make payments online
- Update your contact information
- Read important general announcements

Go to mymusicstaff.com to log-in. A username and password will be emailed to you when you initially register at the school. Please contact the administration to request a username or a password reset.

EMAIL POLICY

The New School for Music Study sends all announcements via email. This includes tuition reminders, school closures, recital scheduling, and registration. It is the parents' responsibility to indicate your preferred and correct email address in your account on My Music Staff (mymusicstaff.com).

Please be aware of the name of your teacher for private lessons and for group classes. Each teacher has an email address published on our [website](#). The best way to ensure your teachers receives a message from you is to email them. You may also text or call the school phone number and leave a message: 609-921-2900.

FACULTY LIST

Amy Glennon	aglennon@nsmspiano.org
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Yu Han	yhan@nsmspiano.org

CALENDAR

This calendar highlights key dates for the school year. Please visit nsmspiano.org/calendar for continued updates throughout the year and more details.

2026

Welcome Night for New Students	Thursday, September 3
First Day of Lessons	Tuesday, September 8
NSMS Faculty Recital	Sunday, September 27
Parents Observation Week	Monday, Oct. 12 – Sunday, Oct. 18
Spooky Sounds Recital	Saturday, October 24
Thanksgiving Vacation	Tuesday, November 24 – Sunday, November 29
Musical Merriment Recital	Saturday, December 12
Parents Classes	Monday, December 7 – Sunday, December 20
Winter Vacation	Monday, December 21 – Sunday, January 3

2027

Lessons Resume	Monday, January 4
Classes and Lessons ARE Held:	MLK Jr. Day (Jan. 18) & Presidents Day (Feb. 15)
Piano Progressions Assessment Week	Monday, March 8 – Friday, March 12
Spring Vacation	Friday March 26 – Thursday April 1
Lessons Resume	Friday, April 2
Silent Film Celebration	Saturday, April 17
Composition Contest Submissions Due & Recital Conflict Deadline	Friday, April 30
Spring Recital Series	Saturday, May 22 – Sunday, May 23
Memorial Day Holiday	Monday, May 31
RCM Assessments	TBA
PEPS Recitals	Saturday, June 5
Last Day of Lessons	Monday, June 21
Summer Lessons	July & August

TUITION

WEEKLY CLASSES: Elementary	8 Payments	4 Payments
Pre-Piano Program for Elementary Students	\$331	\$662
30-minute Private Lesson + Weekly 60-minute Group Class	\$414	\$827
30-minute Private Lesson Only (<i>advance permission required</i>)	\$235	\$471
BI-WEEKLY CLASSES: Elementary, Intermediate, and Advanced		
30-minute Private Lesson + Bi-weekly Repertoire Class (60)	\$321	\$643
45-minute Private Lesson + Bi-weekly Repertoire Class (60)	\$429	\$859
60-minute Private Lesson + Bi-weekly Repertoire Class (60)	\$539	\$1,077
MONTHLY CLASSES: Intermediate and Advanced		
45-minute Private Lesson + Monthly Repertoire Class (60)	\$401	\$802
60-minute Private Lesson + Monthly Repertoire Class (60)	\$510	\$1,020
ADULT PROGRAM		
45-minute Private Lesson + Repertoire class 6x per year	\$377	\$754
60-minute Private Lesson + Repertoire class 6x per year	\$496	\$991
Biweekly Private Lesson + Repertoire class 6x per year	\$248	\$496
PEPS (Program for Excellence in Piano Study)		
45-minute Private Lesson + Junior PEPS (60)	\$447	\$894
60-minute Private Lesson + Junior PEPS (60) <i>required in preparation for PEPS</i>	\$557	\$1,113
PEPS 60-minute Bi-weekly Repertoire Class, Monthly small-group rotation, Weekly 60-minute Private Lesson	\$585	\$1,170

Study with Legacy & Artist Faculty	Legacy (8)	Legacy (4)	Artist (8)	Artist (4)
45-minute Private Lesson + Bi-weekly Repertoire Class (60)	\$443	\$887	\$456	\$913
60-minute Private Lesson + Bi-weekly Repertoire Class (60)	\$547	\$1,096	\$564	\$1,128
45-minute Private Lesson + Monthly Repertoire Class (60)	\$413	\$826	\$425	\$850
60-minute Private Lesson + Monthly Repertoire Class (60)	\$517	\$1,034	\$532	\$1,064
45-minute Private Lesson + Adult Repertoire Program	\$399	\$797	\$410	\$820
60-minute Private Lesson + Adult Repertoire Program	\$504	\$1,007	\$518	\$1,037
PEPS with Legacy & Artist Faculty	\$607	\$1,215	\$625	\$1,250

LEGACY FACULTY: Amy Glennon, Margie Nelson **ARTIST FACULTY:** Phyllis Lehrner

FAMILY TUITION DISCOUNTS

For families who have more than one family member enrolled in lessons for the entire academic year, a 5% discount will be given for the second and each additional family member. The discount will be averaged between students and is not applicable to any fees. ***Accounts must remain current to retain a family discount.***